

Information on Kathmandu University School of Education

1. On-line KU Registration Form

The students who are admitted in MPhil/Master Programs in Kathmandu University, School of Education (KUSOED) must fill up the **On-line KU Registration Form** through On-line Registration link: **admission.ku.edu.np/sims**

2. Attendance

The students who do not have required attendance as per the university is rule (80% of Total), will not be allowed to sit for the final assessments and / or their results will be withheld.

3. Fees

The students have to clear all their due fees by the given date. Failure to do so will prohibit students to sit in the final end semester assessments.

4. Assignments

The students must complete all the internal assignments and also any other requirements before the end-semester assessments. However, if the subject teacher and course coordinator realizes that a student has failed to complete the assignments before the end-semester assessments due to circumstances that are considerable then, upon the recommendation by the concerned subject teacher/program coordinator, the School will provide 21 extra days to the student to complete all the pending requirements.

5. Assessments

In case a student fails in some subjects in the end-semester assessment, the School will provide 21 days after the result to re-attempt that particular subject. Moreover, if a student fails even in the second attempt, he/she will have to re-register and repeat the course when the course is offered next time.

6. Submitting Incomplete Assignments or Re-attempting

The rule is that, students completing their assignments or re-attempting the examination during the 21 additional days will not get the highest grade. (A, A-)

7. Cumulative Grade Point Average (MPhil):

For graduation, a student needs to maintain a CGPA of at least 3 or above out of 4.

8. Duration of Master Programs

All the requirements for the degree of 2 year Master Program must be completed by 4 year and 1 year Master Program must be completed by 2 years of time from the date of admission.